

## **Ethics of Publishing**

The journal adopts the standards of the Committee on Ethics in Scholarly Publishing (COPE)

### **1- Researcher's responsibility:**

- Compliance with the principles and standards of research and publication ethics.
- Providing pure original research and providing a list of references consulted in the research.
- Obligation to write his research according to the rules of the journal.
- Compliance with the rules of quotation, documentation and publishing ethics.
- Failure to submit work previously published in other journals. Unless fundamental changes are made within the research or in the title, he must not submit his work to more than one journal at the same time. This is considered contrary to international publishing ethics.
- Publishing his research in other journals only after receiving the official rejection from the journal or if the journal officially approves the request to withdraw the submitted research.
- Confirming that it has obtained the approval of all participating authors who have contributed significantly to the research before submitting it for publication.
- The contribution of others to the research should be mentioned correctly and the names of the researchers should be arranged according to what was stated in the research, provided that the names are mentioned sequentially according to the scientific contribution of each of them to the research.
- Giving thanks and appreciation to those who contributed to the research and whose names were not mentioned among the researchers.
- Disclose to the journal's editorial board any conflicts of interest that may affect the evaluation of the research submitted for publication.
- Avoid unethical behavior by submitting the same research to more than one journal at the same time. If the researcher decides to submit the research to another journal; He must withdraw it from the magazine.
- Ensuring the originality of his research and its fulfillment of professional standards of research ethics, especially human and animal rights, in the event of participation in his research.
- Staying away from all types of unethical behavior such as plagiarism, fabrication and forgery.
- If he discovers a serious error in his published research, he must inform the editorial board of the journal to delete or correct the error.
- Reviewing his research in accordance with the arbitrators' proposals, and in the event that the researcher does not agree to adopt the proposed amendments; He must provide a logical justification for this, and in the event that convincing reasons are not provided, the journal reserves the right to refuse publication.

### **2- The arbitrator's responsibility:**

The process of reviewing scientific research is a major stage of scientific publishing, and it is the policy of the journal's scientific publishing unit to ensure the professionalism of the

arbitrators' work and their commitment to international publishing ethics and principles

Therefore, the arbitrator must:

- ✓ "Complete adherence" to the standards of the International Committee on Publication Ethics for arbitrators when arbitrating research.
- ✓ Notifying the managing editor if he is not ready to review the submitted research and withdraws from the review process.
- ✓ Distancing himself from personal interests, such as using information he obtained from peer-reviewed research for his personal benefit.
- ✓ The arbitrator shall not accept the arbitration of research in which there is a conflict of interest as a result of competitive or other relationships with the author.
- ✓ Ensure that the research is free of plagiarism or plagiarism. The referee must also inform the editor-in-chief of any similarity between the peer-reviewed research and any other published works that he knows.
- ✓ Adherence to confidentiality standards related to the arbitration process. He must treat the research he submits for arbitration as confidential documents. He must not disclose or discuss it with others except as authorized by the editor-in-chief.
- ✓ Investigating the objectivity of the awards and findings emanating from the arbitration process.
- ✓ Express his opinion fairly and clearly, stating supporting arguments.
- ✓ Commitment to the time allotted for the arbitration process.

### **3- Responsibility of the magazine director:**

- ✓ The director of the journal, in cooperation with the members of the scientific committee, is responsible for selecting the appropriate arbitrators according to the subject of the research and the arbitrator's jurisdiction, in complete confidentiality.
- ✓ The director of the journal is responsible for the final disposition of all submissions for publication
- ✓ The decision to publish or not to publish is based on the reviewers' reports and observations, the scientific value of the research, its originality, and its relevance to the journal's field of specialization.

Editors must:

- ✓ Ensuring that the arbitration process and the information received from the arbitrators are kept confidential.
- ✓ Ensuring that research submitted for review is consistent with the ethics and principles of scientific publishing.
- ✓ Non-discrimination against authors on the basis of gender, origin, religious belief, citizenship or political affiliation of the author.
- ✓ Handling authors' complaints and keeping any documents relevant to the complaints.
- ✓ Ensuring that research is reviewed in a confidential manner